

VISHNU
UNIVERSAL LEARNING

B.VRAJU COLLEGE

VISHNUPUR, BHIMAVARAM

GRIEVANCE INDEX

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Dr R Krishnam Raju



B.V.RAJU COLLEGE

VISHNUPUR, BHIMAVARAM

GRIEVANCE HANDLANCE REPORT BVRC

	Strategic aims				
Strategic Review	cell is framed by Principal and Vice-Principal				
	Charter review				
	Senior Faculty	Departmental Heads	Faculty members	students Coordinators	Final decision makers are Principal and Vice- Principal
	Consultation				
	Class mentor and cell conveners				
	Policy				
	To handle the complaints and its resolve within stipulated time frame				
	Principal				
	performance				
Regular Review	Analysis of information and issues to take necessary and proper action				
	Curriculum				
	Academic regards	discipline factors	maintenance regards	students affairs	faculty affairs
	Girl students issues and needs are resolved under women's grievance cell				
	Budget				
	Compensations and fine collection if any indiscipline act got registered				
	Board process				
	CONVENOR-MEMBERS-STUDENTS COORDINATORS-SENIOR FACULTY-VICE PRINCIPAL-PARENTS-PRINCIPAL				
	Norms to maintain				
	Standards				
Emergent Review	Awareness programmers about code of conduct ,ethical values, work place environment factors, awareness about UGC portal , Saksham and E-Samadhan portals,etc.,.				
	New Gov. initiatives				
	Display of boards in the campus regarding rules, sections and action taken under law and order and also create awareness about Women protection acts, and website information for rights and facilities provided by government for the safety of women and girl child.				
	New local initiatives				
	students participation in ethical and social practices to enhance value based education system through NSS.				



CELLS FOR SENSITIZATION, POLICY IMPLEMENTATION, MONITORING AND GRIEVANCE REDRESSAL

ISSUES RAISED AND SOLVED FOR THE LAST FIVE YEARS

SEXUAL HARRESEMENT & RAGGING	ISSUE RAISED	ACTION TAKEN	RESOLVED TIME FRAME
2017-2018	Issue raised against a boy who follows and forces the first year girl to make him love and also threatened to commit suicide.	Called parents and counseled the parents and student to have a proper behavior and also make them notice that serious and legal action shall be taken on him if the issue repeat again.	The proper information gathered with the help of cell members and classmates as well as friends with whom the girl go on daily basis. The overall problem got resolved within 10 days.
2018-2019	Rude behavior towards first year girl students. A issue raised against the final year students who is harassing sexually and misbehaving with the first year girl student whenever she is alone at class and corridors	Total information gathered and discussions made with the parents and management . had an apology letter and suspended the student from the college.	Entire process of information analysis and suspension along with T.C has taken within 10days of the problem resolved
2018-2019	Issue arise regarding therude behavior of the finalyear student with first years students during the interval and lunch break.	The student has counseled in the presence of hod and other staff members and warned to take serious action if the issue got repeat again within the course completion	the entire process of issue raised and resolved within 7 working days
2019-2020	Teasing and ragging issue has raised by the girl student by which she's unable to concentrate on classes as the boy is stopping her every where and forcing her to provide her personal details.	The discussions made with both class mentors and hod's and asked the student to bring his parents and counseled them	The entire process has taken within 10 days of time.



2019-2020	Complaint arise against senior students by new joiner as they are stopping them at canteens and asking them to sing songs, giveintroductions ,imitate heroes and all	proper information gathered from the sources of students from each department and the mentor faculty who are in monitoring duty in that period and warned the students to maintain the discipline of the college and legal action may get filed for their acts	the entire processgot resolved in 2 working days.
2021-2022	Unnecessary chatting and over communication by the peer student of final year class and girls raised complaint against him for the chatting he does through whatsapp and facebook	Class mentor has deal the issue and asked the students and LR to meet HOD for counseling and warned him to send out from the college if any issue arise in the mean time of course completion	The entire process got settled within 2 working days

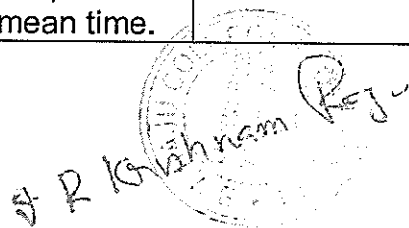
H. R. Krishnam Rg.



DISCIPLINE FACTORS	ISSUE RAISED	ACTION TAKEN	RESOLVED TIME FRAME
2019-2020	Dispute between class lady representative and last bench girls regarding seating and benches arrangement.	Class mentor has deal the issue and asked the students and LR to meet HOD for counseling and warned to maintain the discipline in the classroom	The entire process got settled within 2 working days
2017-2018	Health problem regarding irregular menstruation. Class mentor has identified the reason of irregularity in the class work of a girl student who is active in events and found that she had a irregular menstrual problem and suffering with heavy stomach pain and other problems	Called parents and had a counseling and discussion to both the mother and girl in the presence of lady doctor in the campus and suggested to have a regular checkup at gynecologist DR.PRATYUSHA,NVR Hospitals, BVRM as she's having a good image of handling cases like this.	overall process and follow up up to three regular checkups had done by the cell member and class mentor and the entire process of counseling got completed in 15days
2017-2018	Problem arise from the girls students who are coming from near by buses with the college timing 9.00-5.00pm as the bus is available before 5.00	Discussions made with vice-principal and hod's and decision taken to leave the girl students who are coming from nearer villages at 4.40pm in the last hour so that they can catch the bus to go home in time.	The entire problem got resolved in three working days
2019-2020	Problem raised by B.sc students who are having labs at the time of last hours 4-5pm as the students are not attending the labs in last hours especially in Saturdays	discussions made with subject faculty and time table in charge and necessary changes have made to implement labs at 8th hour also to improve the efficiency and regular attendance maintenance. also decided to provide lab classes in Sunday or holidays to slow learners who are interested to come and learn at the time of semester	The entire problem got resolved in four working days



MAINTAINENCE	ISSUE RAISED	ACTION TAKEN	RESOLVED TIME FRAME
2017-2018	Medical Kit for Girl's common room	Discussions made and arranged a separate medical kit which contains Meftal spas, move spray and Candid B Ointment with some cotton and other tablets for common cold, fever, body pains etc.	Suggestions taken from the lady doctor in the college and arrangements made within 2days
2017-2018	Complaint arise that students are facing issues while exchanging class for projector room and the class timings are going hard to exchange attend and follow up the class	Discussions made with the students as well as management and arranged the substitute class for B.sc students with projector with the concern of computer department HOD.	The entire problem got resolved in one week
2018-2019	Request to provide first aid box to the department so that students who are facing the issues of back pain and gastric can get an immediate help before they rush to home or doctor	Discussions made with the students and arranged the first aid kit for every department which contains a set of tablets for gastric, motions, fever and body pains.	Entire process to resolve the problem took 3 working days.
2018-2019	complaint arise by the gents staff room members regarding the problem they are facing to post attendance as the system allotted for the room is not working properly.	The discussions made with the maintenance in charge and asked to replace the system in the gents staff room	the problem get resolved within three working days
2020-2021	Request has made by some of the faculty to provide one week time to set the mechanism to take the classes as they are facing much network issues and many of the faculty have small children and toddlers at home to assign their	Discussions made with principal, vice- principal and all departmental heads through zoom meeting and decided to provide one week time to those faculty who are having these issues. and asked them to take at least a couple of classes in this mean time.	the entire process got resolved in 3working days



 R. K. Vishram

	work and adjust the timings to take continuous online classes in an effective manner		
2021-2022	Complaint raised against working of fans and lights in the final B.sc classroom and students are facing lot of trouble .	Discussions made and asked the office in charge to provide electrician to solve the problem as soon as possible	the problem got solved in ten working days as the people are setting down from pandemic in recent times only
2021-2022	Request raised to place a notice board in the Pg Chemistry classroom so that students have proper communication and information about the events going on in the campus and also the examination schedules and important dates to get displayed	Discussions made with maintenance in charge and brought a new notice board to place in the pg chemistry classroom	the problem got resolved within ten working days
2021-2022	Complaint raised by the department of commerce regarding printer which is not working properly and the work completion is getting delayed	Discussions made and the printer got replaced in the department	the problem got resolved in five working days

Dr. R. G. Bhatnagar

To
The Principal,
B V Raju College
Vishnupur.

Subject: Complaint against Harassment by

Respected Sir,

This is P. Kanchara of I MPCS (A) requesting you to take action on Vamsi.A of III MPCS (A) as he has been harassing me on a daily basis for a week now. He used to talk from afar, but now he knows my routine route of going to & from college to my house. So he stays on road & follows me.

Yesterday, he forcibly stopped me at a silent area in the route. There he harshly said me to become his girlfriend. He also threatened me that if I refuse he will commit suicide. So please take action upon him as soon as possible & punish him for what he deserves. I will be grateful to You

Thanking You

P. Madhu


PRINCIPAL
B.V. RAJU COLLEGE
Vishnupur, BHIMAVARAM-534 202

Yours Sincerely,

P. Kanchara
I MPCS

Bhimavaram,
16-02-2018.

To
The principal
B. V. Raju, College,
Vishnupur,
Bhimavaram.

sub: Apology letter.

Respected sir,

This is Vamsi. A of III MPCS feeling ashamed of my behaviour in college premises. Apologising you for my actions and giving you my word that I will remember my limits and will control myself. I won't repeat this again. I will concentrate on my studies with good behaviour in upcoming


Forgive me for this time

Thanking you.

P. Madhu

Yours sincerely,

Vamsi


PRINCIPAL
B.V. RAJU COLLEGE
Vishnupur, BHIMAVARAM-534 202

WOMEN'S CELL MINUTES

DATE : 17/8/2018

ISSUE : Sexual Harassment

NAME OF THE STUDENT : MD. Nazreen

CLASS : B.com

YEAR : I

Women's Cell B.V.Raju college has received a sexual harassment complaint against the student named M.NANDA SAI SRIRAM From the year III of course B.com Which has been received by the women faculty and bring to the notice of women's cell to solve the issue. The members of the cell has made a meeting with both the girl and boy students against whom the complaint has received individually. Had a deep conversations and a long enquire on the behavior, and conduct of particular student from the mentors of the class as well as from the Hod of that particular department. The boy student have irregular and an unsatisfactory feedback from the corners of the enquiry. The issue have been forwarded to the management to take the necessary action. The management asked both the students to bring their parents and had a counseling meet where the boy student got punished with T.C and ordered to ask apology for his mischievous behavior towards her. The girl parents had been promised for further safety and security towards their daughter in her remaining years of education in the midst. The girl thanked the members of the women's cell and the management for their proper and quick response towards her complaint.

P. Madhu

J. Padmavathi

P.S. Supt

G. E. Arif
IQAC



Bhimavaram
Date:- 15/8/2018

Call Nanda Sai
and Counsel
hw

PRINCIPAL
B.V. RAJU COLLEGE
Vishnupur, BHIMAVARAM-534 202

To
The Principal.
B.V. Raju college.
Vishnupur
Bhimavaram.

Respected sir,

I (MD. Nazreen of Ist Bcom)

I would like to file a complaint on M. Nanda Sai
SRIFAM from IIIrd Bcom. He has sexually harassed me with
his behaviour which made me uncomfortable. So, I Request
The Womens grievance cell and the management to take
necessary and immediate action towards him. I strictly object
his behaviour in all means.

Thanking You sir,

Forwaded to principal sir,
p. Madhu

DSW

ICAC

Yours obediently

MD Nazreen.

Ist Bcom.

Vishnupur,
17/08/2018.

Send him out
hw

PRINCIPAL
B.V. RAJU COLLEGE
Vishnupur, BHIMAVARAM-534 202

To,
The Principal,
B.V. Raju College,
Bhimavaram.

I M. Nandha Sai Sriram of
3rd Bcom writing this letter to accepting
my mistake. I apologize (MD Nazeen of
1st B.com) for my mischievous behavior (~~to~~)
towards her and I will never repeat any
kind of negative action towards her from now
I am ready to accept any kind of punishment
taken by the management and I am solely
responsible for this decision.

Thanking you sir,

M.S.S.

Yours obediently,
M. Nandha Sai Sriram,
3rd B.com

Bhimavaram,
17/03/2020.

To
The principal
B.V. Raju College
Vishnupur

Sub:- Requesting you to take action
Respected Sir,

I B. Madhuri of II MELS(B) is worried as
of Rajesh, III MELS(B) is teasing me which is very
uncomfortable & I am unable to concentrate in
class & feeling very humiliated so I request
you to take action on him

Thanking you

P. Madhu

Yours faithfully,
B. Madhuri.
II MELS(B).

Principals
PRINCIPAL
B.V. RAJU COLLEGE
Vishnupur, BHIMAVARAM

To

The principal
B.V. Raju, college,
Vishnupur,
Bhimavaram.

Sub: Ragging Case

Respected Sir,

I am a student of class III Mecs(B) having a roll num 18311710323. My name is CH. Rajesh. I deeply apologise for the ragging case complaint lodged against me by

I Regret my actions profoundly. My intention was not to hurt anyone. The spur of the moment this mistake was made.

I promise you that I will not repeat it ever again in the future. I would appreciate it if you do not suspend or expel me from college.

Thanking you for your valuable time.

your obediently,

CH. Rajesh.
III Mecs(B).

P. Madhu

Principals
PRINCIPAL
B.V. RAJU COLLEGE
Vishnupur, BHIMAVARAM 534 202

B.V.RAJU COLLEGE
VISHNUPUR, BHIMAVARAM
WOMEN'S GRIEVANCE CELL

The women's grievance cell members have coordinately organized a counselling session for Y.Manikanta, III B.sc in the view of having long conversations with girl students in the class and for gathering girls numbers from the class watsapp group unofficially. The girl students of final MPC raised a complaint against him as the chatting time and issues are not going in a right manner. The faculty counseled him in the Principal chamber along with Vice- Principal and D.Ravi Kumar, HOD, Department of Chemistry, and other few classmates who aware about his actions. The student got warned strictly to take necessary action on him and made him write an apology letter for his actions. HOD also advised to make continuous monitoring of class groups and made it more secure in all possible ways.

P. Madhu


PRINCIPAL
B.V. RAJU COLLEGE
Vishnupur, BHIMAVARAM-534 202

6-4-2021

TO

The women's grievance cell,

B.V. Raju college,

vishnupur,

Bhimavaram.

sub: complaint about y. Manikanta.

Respected Madam

We girls of final MPC has facing an issue regarding our classmate y. manikant who is doing unnecessary chats through whatsapp by taking ~~numbers~~ girls numbers from class group.

We request you take necessary action and the same is informed to our HOD sir today in the morning.

Thanking you,

Yours obediently,

III MPC

Girls.

P. Madhu


PRINCIPAL
B.V. RAJU COLLEGE
vishnupur, BHIMAVARAM-534 202

Bhimavaram,

8/4/2021.

To
The Principal,
B.V. Raju college,
Vishnupur,
Bhimavaram.

sub :- Request to forgive.

Respected sir,

I (Y. Manikanta of III MTC) studying in our college. I made chatting with my class girls in odd times by taking their number without their permission. I did not thought it in any negative manner and i really ask sorry for my actions. I promise you that i wont create any disciplinary issues and if so you can Punis me for that and I am only responsible for those actions taken on me. Kindly forgive me and allow me to attend the classes regularly

Thanking you,

P. Madhu

Yours obediently

Y. Manikanta

III MTC.


PRINCIPAL
B.V. RAJU COLLEGE
Vishnupur, BHIMAVARAM-534 202

complaint letter

Bhimavar
18/12/18

TO
The principal Sir,
BVRICE,
Vishnupur,

Respected Sir,

I am student of BVRICE. I belongs to
IInd MECs (BSc). My name is G. Japadeesh. We are comfortable
and enjoying our classes. But from the last week we
feeling uncomfortable during the break time and
even the hours, due to the misbehaviour of
we solve this problem as soon as possible.

Thanking you,

Neel R. S. Bhande
IInd MECs
Complaint



yours obediently
IInd MECs - L.R.
class students

Circular

23

All the staff members and Co-ordinators are requested to attend a meeting in principal chamber, regarding a Complaint / Issue raised by students at 3PM on 19/12/18 without fail.

Principal
PRINCIPAL

Agenda of the meeting:

- ① Discuss about the problem - unrest in JHELI class room - girls - due to misbehaviour of Co mob student.
- ② Solution for the issue.
- ③ Action taken against the complaint.

Sign of the members:

B. KIRAN - B. Kiran
KSP Varma - [Signature]
B. Nageswari - B. Nageswari
Dr K. Brahma Rao - [Signature]
D.S. priyadarsini - [Signature]

Action taken / Resolutions against the Complaint / Issue.

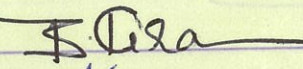

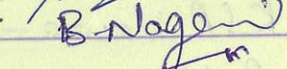
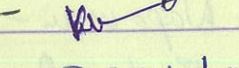
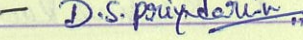
Principal Sir ordered to form a Committee with staff and students and if the Complaint is genuine, call the parents of the student and counsel him. This work is assigned to Sri P. Lawe Rao, HOD, Computer Science in 2 days.


NOTE: Sri P. Lawe Rao confirmed that the complaint is genuine and called his parents for counselling. His father came and assured along with the student that it will not be repeated. He was suspended from attending classes for a week.

Time taken to Resolve the Issue:

The entire process upto suspension of student took 7 days.

Sign of the members attended.

B. KIRAN - 
 K.S.P. Varma - 
 B. Naganani - 
 Dr K. Brahma Rao - 
 D.S. Priyadarshini - 

He did not repeat, his parents supported well during counselling and hope he will settle well in his life. 

Complaint letter.

Bhimavaram,
28-06-2019.

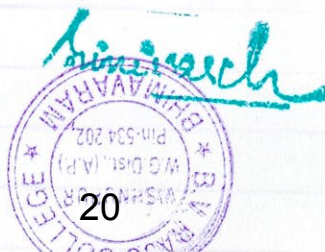
To
The principle sir,
BVRICE,
Nishnupur,

Respected sir,

This is to bring to your kind
notice regarding P. Padmanjali studying IMPC'S (B).
During the lunch break the seniors ragging
the new students. They says to sing songs.
After sir living the class ^{senior} students
teasing our class students. This is happening
from past 3 days. Please take action
immediately.

Thanking you sir.

Yours's obediently
IMPC'S (B),
P. Padmanjali.



CIRCULAR

All the Gc members and co-ordinators are requested to attend a meeting in principal Chamber, regarding a Complaint / Issue raised by students at 4PM on 28/6/19.

Principal
PRINCIPAL

Agenda of the meeting

1. Discuss about the problem: Ragging during the lunch break
2. Solution for the issue.
3. Action taken against the Complaint.

Sign of the members:

B. KIRAN - *B. Kiran*
 KSP Varma - *KSP Varma*
 B. Naganani - *B. Naganani*
 Dr K. Brahma Rao - *Dr K. Brahma Rao*
 D.S. Priyadarsini - *D.S. Priyadarsini*

Action taken/Resolutions against the Complaint/Issue:

The discussions were made in the meeting and decided to have lunch break duties to final year CR and LR along with one mentor for each floor to maintain discipline and proper functioning of Senior-Junior Communication process. The issue raised students were counselled on behalf of principal and vice-principal and warned not to repeat the issue as discipline is the most prior factor of our college.

Note: The class mentor Y. Kiran Kumar ~~Confessed~~ the Complaint as genuine and counselled the students for 1 hour.

Time taken to Resolve the Issue:

The entire process of Enquiry and Counselling session took place upto 2 days.

B.V.RAJU COLLEGE
VISHNUPUR, BHIMAVARAM
WOMEN'S GRIEVANCE CELL
MINUTES

The women's grievance cell has received and accepted the request raised by the students of I Mscs regarding the irregularity of class work due to health issue. The student came to express her discomfort to sit in the class for long hours as she's suffering with irregular periods from past six months. A proper enquiry was done by the coordinator by communicating with the student's mother and suggested them to go to the gynaecologist DR.PRATYUSHA, GYNECLOGIST, NVR HOSPITALS, BHIMAVARAM. For the immediate relief she's sended to the lady doctor in the college premises and had a first aid treatment as she's feeling sick and severe abdomen and back pain. The student was safely handed over to their parents and the follow up of her health record is done continuously for three months .Doctor's suggested her to improve the haemoglobin content and proper diet intake.



Bhimavaram,
15/11/2017.

To
The principal,
B. V. Raju College,
Vishnupur,
Bhimavaram.

Respected Sir,

I am P. Bhanusri of 1/3 MSc
studying in our college. I am irregular to classes
because of health issues very personal to tell so
please give me permission for one week to attend classes
regularly.

Yours obediently,
P. Bhanusri.


PRINCIPAL
B.V. RAJU COLLEGE
Vishnupur, BHIMAVARAM-531202

Bhimavaram,
16/11/2017.

To
The Coordinator,
Women Grievance Cell,
B.V. Raju College,
Bhimavaram.

Respected Madam,

I am P. Bhanusri of I MScs
studying in our college. I am irregular to classes
because of my personal health issue (irregular periods).
So I am unable to sit long hours in the
classroom. So I request you to solve this problem
at least by suggesting solution if you know any good
doctor (lady) within Bhimavaram.

Thanking you Madam.

P. Madhu -

Yours obediently,

P. Bhanusri

I MScs


PRINCIPAL
B.V. RAJU COLLEGE
Vishnupur, BHIMAVARAM-534 202

Complaint letter

Bhimavaram,

9-07-2017.

To
The principal,
B.V. Rice college,
Vishnupur.

Respected sir,

I am a student of B.V. Rice. I belongs to MPCs-A.

my name is ch. Sai Sudhu. Sir, I am from a village which is 20km from

Bhimavaram, our college timings are 9:00 to 5:00 which is causing a
problem in the evening the buses are not in time it is a problem for

us girl students due to late it is a problem for all students. But

I am mentioning the problem. So please give permission for us to go home

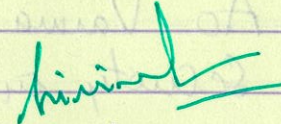
Circular

9

BVRM

10-07-2017.

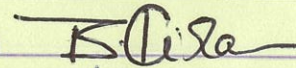
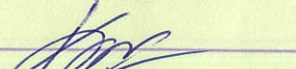
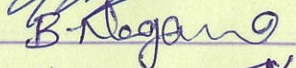
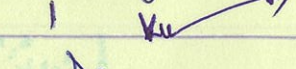

All the GC members and Co-ordinators are requested to attend A meeting in principal chamber, regarding a Complaint/ Issue raised by students. at 3 pm on 11-07-2017.


PRINCIPAL.

Agenda of the meeting.

- ① DISCUSS about the problem - students from nearby villages facing problem due to 9 to 5 timings.
- ② Solution for the Issue
- ③ Action/ Resolution against the Complaint/ Issue.

Sign. of the members.



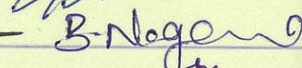

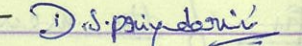
B. KIRAN 
KSP Varma 
B. Naganani 
Dr. K. Brahma Rao 
D. S. Prayadarsini 

Resolutions taken against the Complaint:

As the issue is genuine and girls (day scholars) are unable to catch the buses at Bhimavaram bus stand in time, Principal Sir suggested to permit non-local girl students to leave the college from 4:40 PM. Respective HODs are authorized to sign student letters and Ao Varma ji will inform the same to security incharge for smooth solution.

Time taken to resolve the issue: The problem/issue solved in three days. (9th to 12th July).

Sign of the members attended:

B. KIRAN - 
 K. S. Varma - 
 B. Naganair - 
 Dr. K. Raghava Rao - 
 D. S. Priyadarshini - 

hinnich

To
 The principal
 B.V. Raju college,
 Vishnupur,
 Bhimavaram.

Sub: dispute between Lady Representative and last bench girls -
 Regarding.

Respected sir,

I sowjanya of 1st MPC feeling very
 ashamed to bring this to your notice that in our
 class a dispute has been raised between lady representative
 and last bench girls regarding seatings and benches
 exchange. we request you to please solve our issue
 and also provide an extra bench in our class as our
 strength is high and benches are not sufficient.

Hope you may accept and consider our request.

Thanking you,

P. Madhu

yours faithfully,
 Sowjanya

Principals
 PRINCIPAL
 B.V. RAJU COLLEGE
 Vishnupur, BHIMAVARAM-534 202

To
The Principal,
B.V. Raju College,
Vishnupur,
Bhimavaram.

Sub: Apology Letter of my behaviour.

Respected Sir,

I Kavya Sai of I MPC. I am

Very sorry. I am ashamed. I now understand that the impact of my actions and communications created an uncomfortable environment. At every stage I have sought to uplift my classmates and cultivate a culture of respect. In this objective, I have failed. I have nothing but the deepest respect for the bravery of the women who have spoken out, trying to create an environment in which they can thrive and reach their fullest potential.

Sincerely,
I Kavya Sai.

P. Madhu

Principals
PRINCIPAL
B.V. RAJU COLLEGE
Vishnupur, BHIMAVARAM-534202

Complaint letter

Bhimavaram,

9-07-2017.

To
The principal,
B.V. Rice college,
Vishnupur.

Respected Sir,

I am a student of B.V. Rice. I belongs to MPCs-A.

My name is Ch. Sai Srujan. Sir, I am from a village which is 20km from
Bhimavaram, our college timings are 9:00 to 5:00 which is causing a
problem in the evening the buses are not in time it is a problem for
us girl students due to late it is a problem for all students. But
I am mentioning the problem. So please give permission for us to go home
early.

Thanking you sir

Yours faithfully
Ch. Sai Srujan
II MPCs

Ch. Sai Srujan

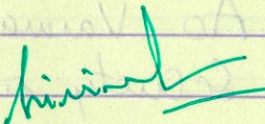
Circular

9

BVRM

10-07-2017.

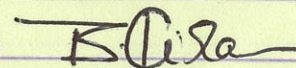

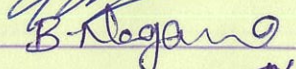
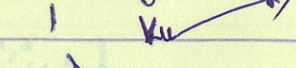

All the GC members and Co-ordinators are requested to attend A meeting in principal chambers, regarding a Complaint/ Issue raised by students. at 3 pm on 11-07-2017.


PRINCIPAL.

Agenda of the meeting.

- ① DISCUSS about the problem - students from nearby villages facing problem due to 9 to 5 timings -
- ② solution for the issue
- ③ Action/Resolution against the Complaint/Issue.

Sign. of the members.



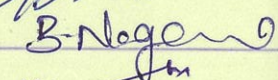

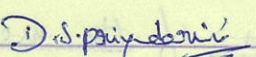
B. KIRAN 
KSP Varma 
B. Naganani 
Dr K. Brahma Rao 
D.S. priyadarshini 

Resolutions taken against the Complaint:

As the issue is genuine and girls (day scholars) are unable to catch the buses at Bhimavaram bus stand in time, Principal Sir suggested to permit non-local girl students to leave the college from 4:40 PM. Respective HODs are authorized to sign student letters and Ao Varma gave will inform the same to security incharge for smooth solution.

Time taken to resolve the issue: The problem/issue solved in three days. (9th to 12th July).

Sign of the members attended:

B. KIRAN - 
 K. S. Varma - 
 B. Naganair - 
 Dr. K. Rajhama Rao - 
 D. S. Priyadarshini - 

hinnich

Bhimavaram,
8/8/2017.

To
Principal sir
BV Raju College,
Vishnupur, Bhimavaram, AP.

Sub: Requesting for medical kit in girls room -
Respected sir, Regarding.

I am Tejaswini bearing regd no: 17311710108

I am sincerely request you to provide a medical kit for girls in girls room with the availability of some painkillers like mefadol spain and some other periods ^{Pain} controlling painkillers. It will be very helpful for us if you consider our request.

Thanking you.

Sir: Hope you may accept our request.

p. Madhu

Yours Sincerely;

M. Tejaswini


PRINCIPAL
B.V. RAJU COLLEGE
Vishnupur, BHIMAVARAM-534 202

Complaint / Issue
Complaint Letter

Bhimavaram

Principal
Rice College
Bhimavaram

Respected sir,

We are the students from I Msc. Our classes are going well. But from few days ^{onwards} our class projector is not working well. Due to some technical issues, the classes are going slow. We are unable to understand the classes. So please kindly provide the new projector for our classes, so that we can thoroughly understand classes well and we can complete our syllabus within time. We kindly request you to provide the new projector to our classroom, so that we can understand our classes very well.

Thanking you sir

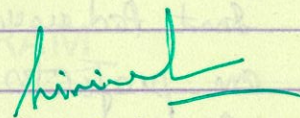


Yours sincerely
A. Swetha
K. Sai Teja
M. V. Alekhya
V. B. Vanaja

Circular

06/01/2018.

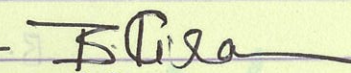

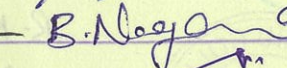
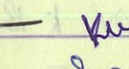

All the GC members and Coordinator are requested to attend a meeting in principal chamber, regarding a Complaint / Issue raised by students at 4 PM on 06/01/2018 with out fail.


PRINCIPAL

Agenda of the meeting.

- ① Discuss about the problem — Msc (p) students facing problems due to faulty projector in classroom.
- ② Solution for the issue.
- ③ Action taken against the Complaint.

Sign of the members.

B. KIRAN — 
KSP Varma — 
B. Naganmai — 
Dr. K. Brahma Rao — 
D. S. Priyadarsini — 

Action taken / Resolutions against the Complaint/Issue.

- ① Issue raised by the students is rectified with computer lab Asst and he informed a minor problem in the projector and screen.
- ② As the repair takes place one month time (approx), principal Sir advised Sri Rama Rao, camp HOD and Smt Padmavathy madam, HOD PG chemistry to substitute one projector for Bsc class rooms.
- ③ Repair work will be followed up by Sri Mohan Varma Camp Lab Asst.

Time taken to resolve the issue:

problem solved by 9th Jan. It took 6 days to solve the problem (4th Complaint received and 9th issue closed).

Sign of the members attended.

Amirach



B. KIRAN - *B. Kiran*

KSP Varma - *KSP Varma*

B. Nopamani - *B. Nopamani*

Dr K Brahma Rao - *Dr K Brahma Rao*

D.S. priyadarsini - *D.S. priyadarsini*

Bhimavaram
5/9/2018

To,
The Principal,
B.V. Raju College,
Vishnupur,

Respected Sir,

I am the student from I MScs. Our classes are going well. But the problems we are facing like back pain, gas trouble, etc. For that we are not getting proper tablets in the first aid box. So please provide all the tablets in the first aid box and solve the problem of students. So we kindly request you to provide the new first aid box.

Thanking you sir,

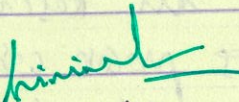
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R



Yours sincerely,
R. Kopa Naidu

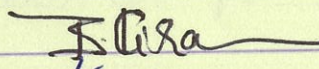

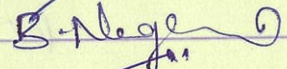


All the Gc members and Coordinators are requested to attend A meeting in principal Chamber, regarding a Complaint / Issue raised by students on 6/9/2018 at 11 am with out fail


PRINCIPAL

Agenda of the meeting.

- ① Discuss about the problem - non availability of required medicine in first aid box.
- ② solution for the Issue.
- ③ Action taken against the complaint

Sign of the members

BK IRAN - 
 KSP Varma - 
 B. Naganmai - 
 Dr K. Bachwa Rao - 
 D. S. Priyadarsini - 



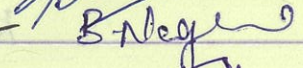
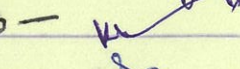

Action taken / Resolutions against the Complaint / Issue

Principal is advised to Varma gave to take information of medicines from other colleges in Campus and update our first Aid kit. Also advised to give priority to girl students requirements both in first Aid as well as in Restrooms. Ato Varma gave assured that All this work will be completed in a couple of days with the help of padmarathy madam, HOD, Chemistry.

Time taken to Resolve the issue.

Total time taken from complaint received to Action taken is 4 days. (19/18 to 23/18)

Sign of the members attended:

B. KIRAN — 
 KSP Varma — 
 B. Nageswari — 
 Dr K. Brahma Rao — 
 D. S. Priyadarshini — 

STAFF Complaint

Vishnupur,
11-7-18

To
The Principal,
B.V. Raju college,
vishnupur.

IGAC
A/
12/7/18

Sir,

sub: Computer system Maintenance -reg.

This is for your consideration that the Computer system allotted to gents staff room is not working properly for many months. So, we faculty in gents staff room are facing trouble in posting the attendance and other academic works related to the system.

Hence we request you to give necessary directions for its maintenance / replacement to the concerned.

Thanking you sir,

yours faithfully

1) D.V.S.S.S.R. PRASAD

2. 

3. K. William King

4) M. Siva (M&A)

5) K. Ravi

6) E. Ashok Babu

7) Ch. Satyanarayana

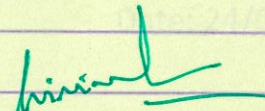
8. P. Chandu Choudhary



CIRCULAR

27

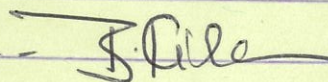
All the staff (G) members and Co-ordinators are requested to attend a meeting in principal chamber regarding a grievance raised by Gents staff at 4PM on 13/7/18 without fail.


PRINCIPAL.

Agenda of the meeting.

- ① Discuss about the problem - computers and other facilities in Gents staff room
- ② Solution for the issue.
- ③ Action taken plan.

Signature of the staff attended.

B. Kilar - 
Ksp Varma -
L. Nopamai -
Dr K. Bv. Bheemka -
Ds. priyadashini -



Your Sincerely,
 M. V. K. D. Barga,
 D. S. Prityadarshan,
 P. Srinaka Bheetha,
 Y. Kiran Kumar.

Thanking you sir,

We the faculty of BURC
 have facing network issues in order to have
 continuous class during online sessions. So it is
 our humble request to provide one week time
 to arrange the devices and set the proper
 mechanism to take online class without any
 interruption as we are from several living areas
 when proper internet connection will be slow
 and will effect easily by little climate changes
 to.

Respected sir,

The principal,
 B. V. Raja college,
 Vishnupur,
 Bhimavaram.

Bhimavaram,

Complaint/Issue

45

CIRCULAR

47

All the GC members and Co-ordinators are requested to attend a meeting in principal chamber, regarding a Complaint/Issue raised by students at 4 PM on

Principal
PRINCIPAL.

Agenda of the meeting.

- ① Discuss about the problem: Faculty request to give 1 week time for online classes.
- ② Solution for the issue
- ③ Action taken report.

Sign of the members.

B. KIRAN - B. Kiran
KSP Varma - KSP Varma
B. Nageswari - B. Nageswari
Dr K. Brahma Rao - K. Brahma Rao
D. S. Priyadarshini - D. S. Priyadarshini

Resolutions taken against the Complaint Issue

The problem discussed with the principal and all HOD's and they are suggested to take ~~to~~ time to arranging their facilities.

Time taken to resolve the Issue:

The management gave 4 week time to all faculty to arrange the devices and set up mechanism to take online classes.

CIRCULAR

All the Grievance cell coordinators are requested to attend a meeting in Room. No: 208, regarding a complaint raised by students at 4pm on 07/07/2021 without fail.

Principal

PRINCIPAL
B.V. RAJU COLLEGE
Vishnupur, BHIMAVARAM-50.

Agenda of the meeting:

1. Discuss about the problem-IIIMPC students facing problem of fans and light in their classroom.
2. Solution for the issue.
3. Action taken against the complaint.

Sign of the members:

B.Kiran

K.S.P.Varma

V.Bhaskara Murthy

All HOD's

D.S.priyadarshi
Convener

Complaint Letter

Bhimavaram,
6/7/2021

To
The Principal Sir,
BVRaju College,
Vishnupur, Bhimavaram.

Respected Sir,

I am student of BVRC. I belongs to
IIIrd MPCB. (BSc). My name is M. Divya. We are very
comfortable and enjoying our classes. But we are
uncomfortable with fans and light, because they are
not working properly in our classroom (R.no 305). While
teaching classes it is very difficult to visible on
the board. So please kindly solve this problem as
soon as possible.

Thanking you,

~~✍~~



Yours Obediently
IIIrd MPCB. L.R.
Class Students.

Action taken/Resolutions against the complaint/Issue:

The problem is discussed with class mentor and administrative officer and maintenance in charge. They promised to replaced damaged LED bulbs and also repair fans in Room. No 305.

Time taken to resolve the Issue:

Complete process of complaint discussed and repair work took time of 10 days.

Sign of the members:

D.S.priyadarsini
Convener

B.Kiran



K.S.P.Varma



V.Bhaskara Murthy



All HOD's



CIRCULAR

All the Grievance cell coordinators are requested to attend a meeting in Room. No: 208, regarding a complaint raised by students at 4pm on 24/08/2021 without fail.

Principal

PRINCIPAL
B.V. RAJU COLLEGE
Vishnupur, BHIMAVARAM-534 202

Agenda of the meeting:

1. Discuss about the problem- IM.Sc students facing problem of notice board in their classroom.
2. Solution for the issue.
3. Action taken against the complaint.

Sign of the members:

D. S. priya darshini
Convener

B.Kiran

K.S.P.Varma

V.Bhaskara Murthy

All HOD's

Complaint letter

Bhimavaram,
Dt: 19/08/2021.

To

The principal sir,
Bv. Raju college,
Vishnupur, Bhimavaram.

Respected sir,

I am student of BVRC. I belong to I Msc Analytical chemistry. My name is S. Iswarya. We are very comfortable and enjoying our classes. But our class room doesn't have any notice board to display the events or information. Our class R.no is 234. So please kindly solve this problem as soon as possible.

Thanking you,

yours obediently,

S. Iswarya

Ist Msc Analytical
chemistry.

~~BY~~



Action taken/Resolutions against the complaint/Issue:

The problem is discussed with class mentor and administrative officer and maintenance in charge. They promised to arrange the notice board in Room. No 234.

Time taken to resolve the Issue:

Complete process of complaint discussed and arranged notice board facility within 10 days.

Sign of the members:

B.Kiran

K.S.P.Varma

V.Bhaskara Murthy

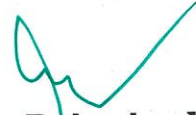
All HOD's

D.S.priyadarshi
Convener



CIRCULAR

All the Grievance cell coordinators are requested to attend a meeting in Room.No: 208, regarding a issue raised by Department of Commerce at 4pm on 09/09/2021 without fail.



Principal

PRINCIPAL

B.V. RAJU COLLEGE
Vishnupur, BHIMAVARAM-534 202

Agenda of the meeting:

1. Discuss about the problem- Issue raised by the department of commerce regarding poor internet facility and printer functioning from past one week.
2. Solution for the issue.
3. Action taken against the complaint.


Convener

Sign of the members:

B.Kiran



K.S.P.Varma



V.Bhaskara Murthy



All HOD's



Bhimavaram,
6/09/2021.

To

The Principal,
B.V. Raju College,
Vishnupur,
Bhimavaram.

Sub: Request to replace new printer in department

Respected Sir,

We department of Commerce
facing a issue with working of internet and poor
working of printer from last week. Due to this
problem our department works are being late a bit.
So I (D. Salyanarayana), HOD, Department of Commerce,
request you to followup the poor connectivity of
internet and replace our existing Printer with
new one.

Thanking you Sir,

Yours sincerely,

D. Salyanarayana

~~BA~~



Action taken/Resolutions against the complaint/Issue:

Discussions made with HOD, department of commerce , technical staff and AO to resolve the problem as early as possible due to high demand of technicians and time required to change the wiring connections in the department.

Time taken to resolve the Issue:

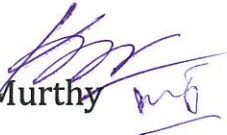
The complete process of complaint discussion and work done through technicians took 10days and replacement of new printer took another 5 days.

Sign of the members:

B.Kiran



K.S.P.Varma



V.Bhaskara Murthy



All HOD's



D. S. Pradyumn
Convener

B.V.RAJU COLLEGE
VISHNUPUR, BHIMAVARAM
GRIEVANCE CELL
GUIDELINES

STRUCTURE OF THE CELL:

The structure of the Grievance cell is designed by Principal and Vice-Principal by having discussion along with the Departmental HOD's and senior faculty members in the college. The management decided to frame the committee with

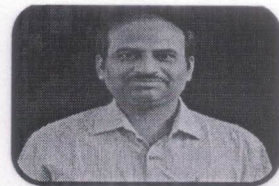
- 1 Convener – Senior Faculty
- 1 HOD – HOD of the department
- 4 Members – Faculty from various departments
- Min. 10 Student Coordinators mostly CR's& LR'S from each group



CONVENER



VICE-PRINCIPAL



HOD
PHYSICS&ELECTRONICS
DEPT.



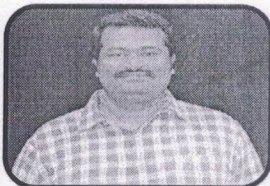
HOD
MATHEMATICS&HUMANITIES
DEPT.



HOD
COMPUTER SCIENCE DEPT.



HOD
CHEMISTRY DEPT.



HOD
LIFE SCIENCES DEPT.



HOD
COMMERCE DEPT.



HOD
ENGLISH DEPT.



HOD
M.sc

Students coordinators mostly all class CR and LR's



OBJECTIVE OF GC:

The main objective of Grievance cell is to look the welfare of the students and staff. Grievance cell also collect suggestions and recommendations for Human issues concerning them in the college so that appropriate action could be taken in the matter with a view to help them.

FUNCTIONING OF GC:

GC should accept issues and arrive at logical solutions regarding issues, complaints or suggestions through oral, written or online mode.

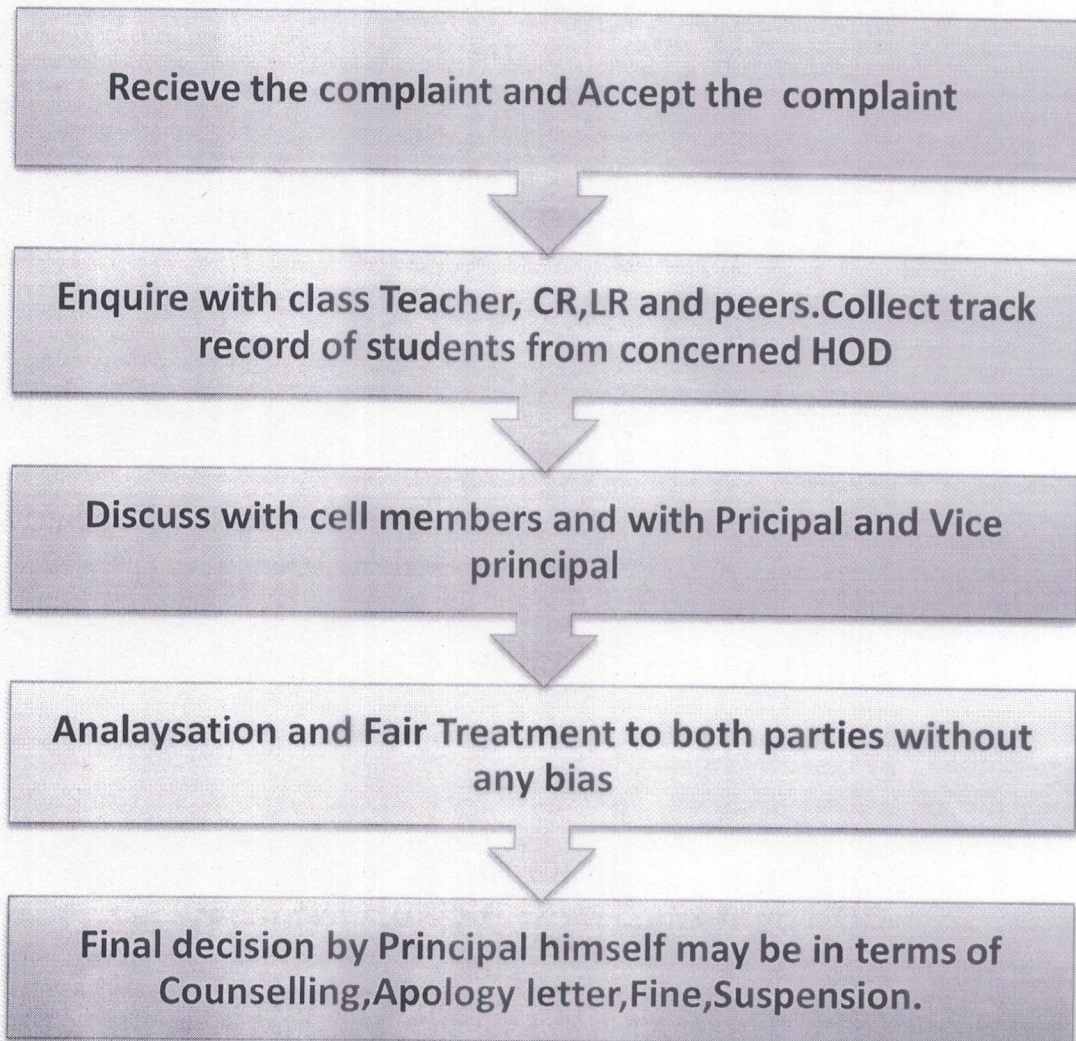
GC should promote all-round development of students and staff living standards during their stay at college.

GC also creates awareness among employees, students and staff regarding physical, mental and personal health care with the help of IQAC.

Contact mail: priyadarshini.math@gmail.com phone: 9491355698



WORKING OF THE CELL : The general working of the cell contains





B .V.RAJU COLLEGE
VISHNUPUR – BHIMAVARAM
WOMEN'S GRIEVANCE CELL (WGC)
OBJECTIVE OF WGC:

The main objective of Grievance cell is to look the welfare of the Girl students and staff. Women's Grievance cell also collect suggestions and recommendations for Health issues and gender sensitization concerning them in the college so that appropriate action could be taken in the matter with a view to help them.

FUNCTIONING OF WGC:

WGC should accept issues and arrive at logical solutions regarding issues, complaints or suggestions through oral, written or online mode.

WGC should promote all-round development of students and staff especially Lady faculty and Girl students living standards during their stay at college.

WGC also creates awareness among employees, students and staff regarding physical, mental and personal health care and also take care of the concepts of gender equity and unbiased education, opportunity and balanced environment with the help of IQAC.

Contact mail: madhurasubhashini4@gmail.com phone:
9441090476



B.V.RAJU COLLEGE
VISHNUPUR, BHIMAVARAM
WOMEN'S GRIEVANCE CELL
GUIDELINES

STRUCTURE OF THE CELL:

The structure of the women's grievance cell is designed by Principal and Vice-Principal by having discussion along with the experienced women faculty members in the college. The management decided to frame the committee with

- 1 Convener – Senior Faculty
- 1 HOD – Women HOD of the department
- 4 Members – Faculty from various departments
- Min. 10 Student Coordinators mostly LR'S from each group



CONVENER



HOD



FACULTY CELL
MEMBER COMMERCE



FACULTY CELL
MEMBER LIFE
SCIENCES



FACULTY CELL
MEMBER STATISTICS



FACULTY CELL
MEMBER MCA



STUDENT
COORDINATORS



NATURE OF THE CELL :

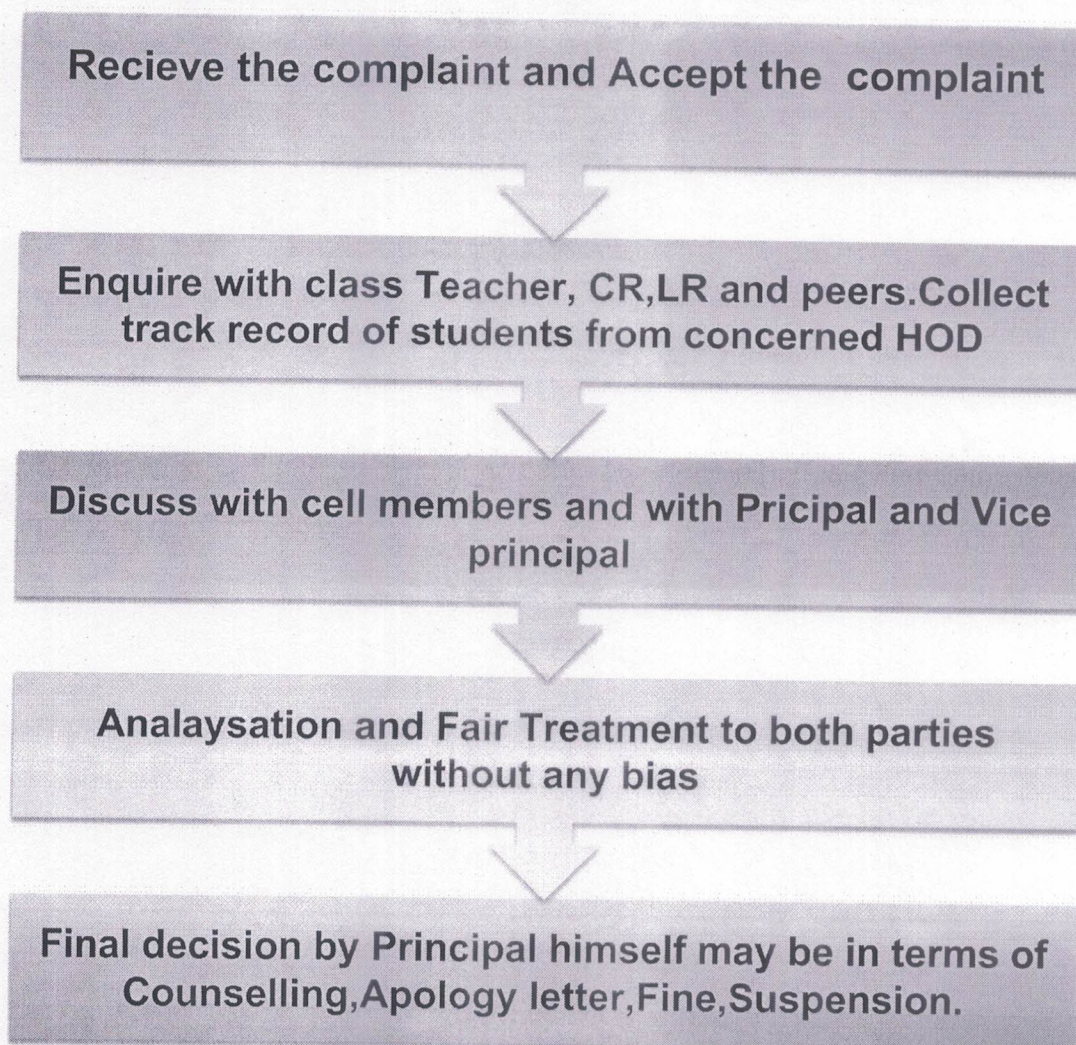
The cell is formed with the aim of providing feasibility to girl students as well as women faculty to open up with any odd situations they face in the college premises so that necessary actions to be taken to protect their sustainability.

FUNCTIONING OF CELL:

The women's grievance cell is available during the college working hours i.e., from 9.00am- 5.00pm

Incase of any emergency or issue raised students can approach the women faculty members in the cell through mobile or whatsapp in order to get immediate remedy to get on with that time of discomfort. The members of the cell who received the issue or a complaint will inform to the convener. Enquiry will be done with class Cr, Lr, Class Teacher and also checking of phone chats or any other information gathering if required. Student track record should be collected from the concerned head of the department. Convener asked the other members to gather for a meeting in the principal chamber along with Vice principal to discuss the complaint and then the action should be taken according to the policies and procedures of the college. The final decision is taken by the Principal himself after verifying and analyzing the true and fair view of the issue.

WORKING OF THE CELL : The general working of the cell contains





VISHNU
UNIVERSAL LEARNING

B.V. RAJU COLLEGE
VISHNUPUR, BHIMAVARAM
GRIEVANCE CELL
GUIDELINES

STRUCTURE OF THE CELL:

The structure of the Grievance cell is designed by Principal and Vice-Principal by having discussion along with the Departmental HOD's and senior faculty members in the college. The management decided to frame the committee with

- 1 Convener – Senior Faculty
- 1 HOD – HOD of the department
- 4 Members – Faculty from various departments
- Min. 10 Student Coordinators mostly CR's & LR'S from each group

OBJECTIVE OF GC:

The main objective of Grievance cell is to look the welfare of the students and staff. Grievance cell also collect suggestions and recommendations for Human issues concerning them in the college so that appropriate action could be taken in the matter with a view to help them.

FUNCTIONING OF GC:

GC should accept issues and arrive at logical solutions regarding issues, complaints or suggestions through oral, written or online mode.

GC should promote all-round development of students and staff living standards during their stay at college.

GC also creates awareness among employees, students and staff regarding physical, mental and personal health care with the help of IQAC.

Contact Mail: priyadarshini.math@gmail.com phone: 9491355698



B.V.RAJU COLLEGE

VISHNUPUR, BHIMAVARAM


WOMEN'S GRIEVANCE CELL

B.V.RAJU College , Vishnupur, Bhimavaram has reconstituted the Women's cell for the academic year 2016-2017. The agenda of the cell is to maintain and resolve the issues of girl students or even the women faculty if any. The cell is formed with Five members from each department so that every girl student can approach easily and can share the opinions or problems with whomever faculty she may know or feel flexible. The cell has to conducted meetings and organized small gatherings to the girls students irrespective of the class course or any other streams which cannot be considered as parameters in order to create awareness or to resolve the concerned problems in all possible means and norms. The cell works under the guidance and supervision of management Principal, Vice-Principal, and Hod's of all the departments to make the work in a framed format . Members of the cell has to take necessary actions to solve the issues and should inform management to deal and actions taken to solve the issues. The cell should maintain a proper record about the queries, issues, solved issues, meetings conducted, resolutions taken and action taken reports in a proper format with supportive documents. Management will guide and support the students as well as cell in organizing the cell effectively and efficiently. The ultimate goal of the institute is to provide a secured and carefree environment towards the negative impacts or factors that effect the respect and freedom of a women in the campus.



B.V.RAJU COLLEGE
VISHNUPUR, BHIMAVARAM
WOMEN GRIEVANCE CELL


Mrs K.Raja Rajeswari , Asst .Professor, MCA is designated as member of Women's Grievance Cell with effect from 15/6/2018.


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B.V.RAJU COLLEGE
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WOMEN GRIEVANCE CELL

Miss K.Radha Sirisha, Lecturer, Life Science is designated as member of Women's Grievance Cell with effect from 25/12/2018.


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B.V. RAJU COLLEGE
VISHNUPUR, BHIMAVARAM
LIST OF WOMEN'S CELL MEMBERS

S.NO	NAME OF THE FACULTY	DEPARTMENT	DESIGNATION
1.	P.MADHURA SUBHASHINI	MATHEMATICS	CO-ORDINATOR WOMEN GREVIANCE CELL, LECTURER
2.	J. PADMAVATHI	M.SC	HOD
3.	P.SYAMALA DEEPTHI	COMMERCE	LECTURER
4.	K. RAJESWARI	MCA	ASST.PROFESSOR

P. Madhura

[Signature]
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Vishnupur, BHIMAVARAM-534



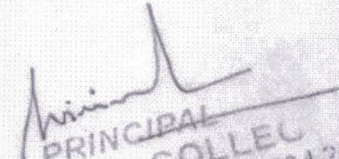
B.V.RAJU COLLEGE

VISHNUPUR, BHIMAVARAM

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1.	P.MADHURA SUBHASHINI	MATHEMATICS	CO-ORDINATOR WOMEN GREVIANCE CELL, LECTURER
2.	J. PADMAVATHI	M.SC	HOD
3.	P.SYAMALA DEEPTHI	COMMERCE	LECTURER
4.	K. RAJESWARI	MCA	ASST.PROFESSOR
5.	B.RADHA SIRISHA	LIFE SCIENCE	LECTURER

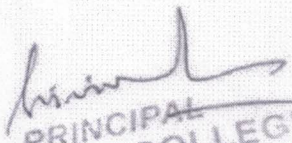
P. Madhura


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WOMEN GRIEVANCE CELL

Miss N.V.Kanaka Durga , Lecturer ,Mathematics and Humanities is designated as member of Women's Grievance Cell with effect from 20/6/19.


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B.V. RAJU COLLEGE

VISHNUPUR, BHIMAVARAM

LIST OF WOMEN'S CELL MEMBERS

S.NO	NAME OF THE FACULTY	DEPARTMENT	DESIGNATION
1.	P.MADHURA SUBHASHINI	MATHEMATICS	CO-ORDINATOR WOMEN GREVIANCE CELL, LECTURER
2.	J. PADMAVATHI	M.SC	HOD
3.	P.SYAMALA DEEPTHI	COMMERCE	LECTURER
4.	K. RAJESWARI	MCA	ASST.PROFESSOR
5.	B.RADHA SIRISHA	LIFE SCIENCE	LECTURER
6.	N.V.KANAKA DURGA	MATHEMATICS AND HUMANITIES	LECTURER

P. Madhura

Principal
PRINCIPAL
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Vishnupur, BHIMAVARAM-5



B.V. RAJU COLLEGE

VISHNUPUR, BHIMAVARAM

CIRCULAR

This is to inform that all B.sc and B.com students will have a Counseling session from 2-09-2019 to 3-09-2019 from 3.30Pm – 5.00Pm at colloquium. All Final Year Girls students are advised to attend and utilize the opportunity.


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WOMEN GRIEVANCE CELL

Mrs P.Madhura Subhashini , Lecturer, Mathematics and Humanities is designated as a Co-Ordinator of Women's Grievance Cell with effect from 20/06/2005.


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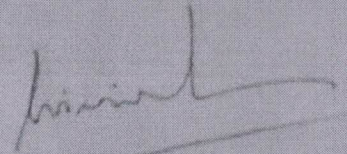


B.V. RAJU COLLEGE

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WOMEN GRIEVANCE CELL

Mrs J.Padmavathi ,HOD, M.sc is designated as member of women's grievance cell with effect from 10/7/2007.



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WOMEN GRIEVANCE CELL

Mrs P.Syamala Deepthi , Lecturer, Commerce is designated as member of Women's Grievance Cell with effect from 25/6/2016.


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S.NO	NAME OF THE FACULTY	DEPARTMENT	DESIGNATION
1.	P.MADHURA SUBHASHINI	MATHEMATICS	CO-ORDINATOR WOMEN GREVIANCE CELL, LECTURER
2.	J. PADMAVATHI	M.SC	HOD
3.	P.SYAMALA DEEPTHI	COMMERCE	LECTURER

P. Madhu


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