

**B V RAJU COLLEGE**

**VISHNUPUR**

**BHIMAVARAM**

**Details of IQAC meetings between 1<sup>st</sup> July 2021 and 31-12-2022**

<b><u>S.No</u></b>	<b><u>Detail</u></b>	<b><u>Page Numbers</u></b>
1	Meeting proceedings 1.7.2021	1-2
2	Meeting proceedings 1-9-2021	3
3	Meeting proceedings 23-10-2021	4-5
4	Meeting proceedings 5-11-2021	5
5	Meeting proceedings 1-1-2022	6
6	Meeting proceedings 22-4-22	7-8
7	Meeting proceedings 11-06-2022	9-10
8	Meeting proceedings 25-06-2022	11-12
9	Meeting proceedings 09-07-2022	13-14
10	Meeting proceedings 09-09-2022	15
11	Meeting proceedings 20-12-2022	16
12	Meeting proceedings 6 & 7 December 2022	17-18
13	IQAC composition 21-22	19-20
14	IQAC composition 22-23	21-22



**† R. Krishna Rao**  
PRINCIPAL  
PRINCIPAL  
B.V. RAJU COLLEGE  
VISHNUPUR, BHIMAVARAM-534 202

**PROCEEDINGS OF THE MEETING HELD ON 01.07.2021 BY IQAC WITH CAC**

- 1) In order to improvise teaching and learning process, IQAC suggested that all the departments should prepare lesson plan in concerned subjects based on bloom's taxonomy during the current academic year 2021-2022 and further improvisations will be done in the next academic year.
- 2) it is resolved that software project should be developed at college level to evaluate CO and PO attainment level at faculty and department level, based on its expertise specific LMS modules will be developed or other software's may be purchased for micro level monitoring. As per NEP-2020 policy attainment of CO and Po will be authenticated as per the guidelines of the university at later date.
- 3) Since new papers are introduced in the syllabus as per CBCS new curriculum, Work load of different departments with necessary faculty allocation and requisition of new faculty in concerned department is discussed. Necessary inputs are provided to office and time table committee
- 4) As admission will done through online under OAMDC portal like the earlier academic year, admissions committee and its proceedings along with action plan like department coordinators, office and system support, filling up of management quota seats etc., are discussed.
- 5) IQAC along with VEDIC coordinator should take a session on CO-PO attainment process, Bloom's taxonomy preparation to all the staff at periodical intervals to clarify doubts and effective implementation.
- 6) Exam cell should prepare result evaluation at deeper level and provide group wise analysis to all the departments.
- 7) APSCHE LMS portal functioning and internship registration process, student involvement etc, are discussed and for this task Mr. KSN Raju, TPO is authorized with higher ups.
- 8) In order to improvise teaching and learning process, IQAC suggested that all the departments should prepare question bank in concerned subjects based on Bloom's Taxonomy and provide scheme of valuation for internal examinations to the exam cell authority.
- 9) It is resolved that more women faculty should be involved in all the academic committees from 2021-22 academic year onwards on NIRF process too.
- 10) From 2021-2022 on wards Rs. 1000/- cash to be provided to those staff members who published papers in good journals. It will be done September 5<sup>th</sup> on every year. Further improvements will be discussed for promotion of research culture in institution.
- 11) It proposed that 15 days special leave to be provided to the staff who are pursuing Ph.D under part time mode for their work process during the academic year. However more leaves will be available with out detrimental of class work.
- 12) Alumni meet is to be conducted for the academic year 2021-2022.




13) KYS (Know your student) is the program to be initiated in each department for better mentoring and career guidance of students as per their aspiration.

### ACTION TAKEN REPORT

- 1) Mr. B. Naresh, Faculty from Computer Science developed a project for attainment of CO and Po's with the help of IQAC, and CAC at college level in which admitted batches of 2019-2020 and 2020-2021 data uploaded in stipulated time period and level of attainment is provided.
- 2) Work distribution of different departments and requisition of faculty wherever required is notified to office and necessary action is implemented.
- 3) Women faculty are involved in all academic committee's and their regular activities information is updated to IQAC through social networking group.
- 4) Alumni meet is conducted in the month of September 2022 and alumni contributed 3,30,000 for college.
- 5) Know your student program is successfully implemented.

  
IQAC COORDINATOR

 **Coordinator-IQAC**  
**B.V. RAJU COLLEGE**  
Vishnupur, Bhimavaram-534 202.



  
PRINCIPAL

**PRINCIPAL**  
**B.V. RAJU COLLEGE**  
Vishnupur, BHIMAVARAM-534 202



**PROCEEDINGS OF THE MEETING HELD ON 01-09-2021 IN ROOM NO 208**

**BY IQAC CHAIRMAN**

IQAC Chairman convened the meeting along with Coordinator, CAC, DQAC members of the college on the said date at 10 am.

**AGENDA:**

- 1) Status of AQAR's submitted/Pending/need to be uploaded
- 2) IIPA submission, Proceedings/approvals/finance mobilization
- 3) College Academic council suggestions/recommendations
- 4) SSR preparation for cycle 2 and other activities
- 5) Any other agenda points as per the chair's discretion.

**MINUTES:**

- 1) IQAC Coordinator specified that till today 4 AQAR's are submitted to NAAC in which AQAR for the year 2016-17 in offline format and remaining 3 online format which is sufficient to proceed for IIPA form submission before the timeline 4<sup>th</sup> November 2021. Since the Academic year 2020-21 activities are going to be completed in November as per university time table, we have to submit concerned AQAR within due duration and submit SSR accordingly.
- 2) IQAC chairman has given necessary directions for IIPA form filling also SSR preparation to the IQAC team and CAC for further process.
- 3) Directions are given College AO and Accounts department for necessary budget allocations and discussion on various metrics/estimations are considered
- 4) Directions are provided to DQAC team for data preparation and monitoring and supporting teams' discussion is made.
- 5) Regular updates and information should be provided to higher ups for future activities.
- 6) Requirement to conduct Awareness programs/ workshops/seminars etc., regarding NAAC process is discussed. Awareness should be created to junior faculty.

**ACTION TAKEN REPORT:**

- 1) IQAC coordinator has given necessary direction to CAC and faculty to furnish the data required for the submission of AQAR 2020-21. Also specified the change in data template formats for the AQAR.
- 2) Resolution is made to submit IIPA before 22<sup>nd</sup> October 2021.(IIPA is approved on 21-10-2021)
- 3) IQAC will plan awareness/other programs of the process whenever required. Extended hours of working will be implemented wherever required for the submission of SSR within due duration

  
IQAC COORDINATOR-IQAC  
**B.V. RAJU COLLEGE**  
VISHNU Technipur, Bhimavaram-534 202.



  
PRINCIPAL  
**B.V. RAJU COLLEGE**  
Vishnupur, BHIMAVARAM-534 202

**PROCEEDINGS OF THE MEETING HELD ON 23-10-2021 IN ROOM NO 208**

**BY IQAC CHAIRMAN**

IQAC Chairman convened the meeting along with Coordinator, CAC, DQAC members of the college on the said date at 10 am.

**AGENDA:**

- 1) IQAC is approved hence to submit SSR, work allocation and data consolidation
- 2) Extended hours for work (as per requirement)
- 3) Submission of 2020-2021 AQAR
- 4) Coordinators/criterion wise work process
- 5) Accounts department inputs for SSR payment and further action
- 6) Student examinations, admission procedure for the academic 2020-2021.

**MINUTES:**

- 1) The payment for SSR submission and further fee payments requirement after SSR submission, regarding peer team visit etc., are discussed and inputs are conveyed to accounts department through college A.O.
- 2) Criterion wise coordinators/work specific coordinators are identified/allocated regarding the data submission in submitting SSR
- 3) As 31<sup>st</sup> December 2021 is deadline for submitting 2020-2021 AQAR, necessary process to be followed in tune with SSR data submission
- 4) DQAC coordinators have to take responsibility in collecting the necessary files (both hard and soft copies) at their department level for various activities and other departmental information
- 5) As per state government policy, UG admissions are totally made through online mode based on intermediate/equivalent examination marks. Hence necessary team work should be done by concerned HOD's for their respective programs and as per govt norms, counselling schedule, seat allocation, student grievances, technical support from college end will be taken care by Vice principal and his team.
- 6) Staff should work additional one hour till the submission of SSR wherever required in their department level work completion.
- 7) Mr. K.Eswara Prasad, in-charge for examination cell has given necessary information for university exams pattern and result analysis, internal examinations tentative date modules.
- 8) APSCHE, NIRF, AISHE data to be uploaded as per the time line procedures provided, AO, IQAC and Nodal officers are given necessary directions for the information.

  
Coordinator-IQAC  
IQAC COORDINATOR  
B.V. RAJU COLLEGE  
VISHNU Vishnupur, Bhimavaram-534 202.




  
PRINCIPAL  
B.V. RAJU COLLEGE  
Vishnupur, BHIMAVARAM-534 202



## ACTION TAKEN REPORT

- 1) AQAR 2020-2021 time line extended up to 1<sup>st</sup> February 2022.
- 2) APSHE survey is submitted, AISHE, NIRF due dates are 31-1-2022. Dr. KBV Brahma Rao will act as the nodal officer for the above.
- 3) Other works are completed as per the minutes specified.
- 4) Alumni orientation programs status is conveyed by HOD's and future plans are proposed by TPO's regarding students training and civils coaching

  
IQAC COORDINATOR

  
PRINCIPAL  
PRINCIPAL  
B.V. RAJU COLLEGE  
Vishnupur, BHIMAVARAM-53-

PROCEEDINGS OF THE MEETING HELD ON 05-11-2021 IN ROOM NO 208

BY IQAC CHAIRMAN

IQAC Coordinator convened the meeting along with Chairman, CAC, DQAC members of the college on the said date at 10 am.


### MINUTES CUM ACTION

- 1) There is a change in the Head of the Institution, Dr. I.R.Krishnam Raju is appointed as Principal for B V Raju college as the former Principal Dr. Ch. V. Srinivas is retired and is given with professor emeritus status.
- 2) The NAAC SSR work, and other works (till the completion of the statutory works and other proceedings) will be monitored by Ch.V.Srinivas sir. The same is mentioned in SSR.
- 3) Present DQAC committee, IQAC functioning process remains same till the completion NAAC SSR work, afterwards, changes, policies will be implemented wherever required by the new IQAC chairman.
- 4) Inputs are taken from CAC for upliftment of process at various level.

  
IQAC COORDINATOR

  
Coordinator-IQAC  
B.V. RAJU COLLEGE  
Vishnupur, Bhimavaram-534 202.



  
PRINCIPAL  
PRINCIPAL  
B.V. RAJU COLLEGE  
Vishnupur, BHIMAVARAM-534 202

**PROCEEDINGS OF THE MEETING HELD ON 01-1-2022 IN ROOM NO 208**

**BY IQAC CHAIRMAN**

IQAC Chairman convened the meeting along with Coordinator, CAC, DQAC members of the college on the said date at 10 am.


**MINUTES CUM ACTION**

- 1) Principal Dr. I R Krishnam Raju addressed the faculty and conveyed the new year wishes to all faculty. Explained the management vision and mission for next level upliftment for the institution. All the staff acknowledged the same.
- 2) Launching of Srujana Magazine is done and NAAC SSR work status discussed.
- 3) Code of conduct for staff and students discussed by Emeritus Professor Dr.Ch.V.Srinivas
- 4) Admission process review for the year 2021-2022 is explained by vice Principal. Merit cum means and scholarships provision for student's benefit are discussed and planned. Information is available with AO.
- 5) HOD's conveyed various club activities so far implemented at their department level.
- 6) OTHER ACADEMIC WORKS AS PER EXISTING SYSTEM ARE REVIEWED

  
IQAC COORDINATOR

  
**Coordinator-IQAC**  
**B.V. RAJU COLLEGE**  
Vishnupur, Bhimavaram-534 202.



  
IQAC CHAIRMAN  
PRINCIPAL  
B.V. RAJU COLLEGE  
Vishnupur, BHIMAVARAM-534 202

## PROCEEDINGS OF THE MEETING ON 22.4.22 AT PRINCIPAL'S OFFICE

A meeting is convened on 22.4.22 to discuss about conduction of National level symposium ASPIRE-2022 on 07-05-2022 in the college premises.

### MINUTES:

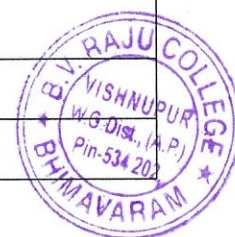
- 1) Mr. R Ramarao, HOD UG Computer science will be the convener for this event organization.
- 2) Inputs on Brochure design and different competitions selection from various departments is noted and Number of prizes is resolved as 3 per event i.e. First, Second, Third.
- 3) Registration fee is Rs. 100/- per event per head and a candidate is allowed to participate in one event only.
- 4) List of Department coordinators for competitions conduction and monitoring are given below.

S. No	Name of the Department	Coordinator Name
1	UG Computer Science	B. Naresh
2	MCA	Ramesh
3	Life Sciences	B. Radha Sireesha
4	UG Chemistry	JLSS Phani Kumar
5	PG Chemistry	N Prudhvi Raju
6	Mathematics and Humanities	P. Madhura Subhashini
7	Commerce	ND Someswara Rao
8	Physics and Electronics	Y Kiran Kumar
9	English	PVN Swamy

- 5) Honourable Vice Chancellor of Adikavi Nannaya University will be the Chief Guest for this event; The

Tentative schedule for event conduction is described as below

Time	Event
10:00 am	Temple Honours
10:30 am to 11:00 am	Audio Visual Videos, Inaugural function
Speeches	Convenor, Principal, Director, Vice-Chancellor, Vote of Thanks by Vice Principal
12:00 noon to 12:30 pm	Back to college; Rooms location start of events and stalls
1:30 pm to 2.30 pm	Lunch at Polytechnic Dining Hall
4:00 pm to 5:00 pm	Closing of Sessions and Prize Distribution





- 6) Various Committee Coordinators are listed below. They can prepare their support team of staff, non-teaching and student volunteers and have to report the status timely to Vice Principal at later date.

S.No	Committee	Coordinator
1	Invitation	MEAVV Rambabu
2	Stage	U Raju
3	Food	D. Satyanarayana
4	Stalls	Ch. S . V. Satyanarayana
5	Prizes & Certifications	J .Padmavathi
6	Finance & Audit	K. Narayana Raju
7	Flash mob	PVN Swamy
8	Discipline	All volunteers and Staff

- 7) Mementos for Judges will be given along with letter correspondence and certification. For Registered students Folder, Pen, scribbling pad will be given; expected participation is 1000 in number.
- 8) Spot Registration is allowed on the said date and T-shirts are planned to distribute for students' volunteers initially. Mementos only are given as Prizes for the winners at present.
- 9) There will four certificate preparations like Participation, Merit, Volunteer, Coordinator/Judge. Design will be released soon. Coordinators are responsible for their concerned work allocated.
- 10) Stalls will be allocated under Auction; initial amount is quoted as Rs. 5000/- per stall; Send information to all student what's app groups once brochure is ready.

**ACTION TAKEN REPORT:**

ASPIRE-2022 is successfully conducted on 07-05-2022 and participants are happy with the arrangement made in this symposium

  
IQAC COORDINATOR

  
**Coordinator-IQAC**  
**B.V. RAJU COLLEGE**  
Vishnupur, Bhimavaram-534 202.



  
PRINCIPAL  
**PRINCIPAL**  
**B.V. RAJU COLLEGE**  
Vishnupur, BHIMAVARAM-534 202

**PROCEEDINGS OF THE MEETING HELD ON 11.06.2022 BY IQAC WITH CAC**

- 1) Preparation of Academic calendar in accordance with university calendar, different committees' formation and changes, details of NSS activities that will take place during the current academic year are discussed.
- 2) Beautification process with regard to NAAC per team visit during the year, submission of approval for NAAC peer team logistics and budget allocations of various departments is asked.
- 3) Criteria wise coordinators to be assigned for data collection and submission with regard to NAAC visit.
- 4) Requirement of new books in library is discussed and HOD' are directed to provide budget for library through library committee for this task.
- 5) Purchase of Equipment and new labs development, systems etc are discussed
- 6) Involvement of students in different projects (south campus projects of SVES) related to the departments, VEDIC activities implementation
- 7) Know your student program Implementation.
- 8) Admlsion process as per the OAMDC portal, counselling and office support along with the departmental faculty like earlier academic year are discussed.
- 9) CIVILS coaching and other CRT, entrance exams trainings are road map discussed
- 10) Chemistry projects (ecofriendly) are discussed
- 11) Vishnu LMS implementation for all departments step by step from current academic year onwards by conducting sessions at regular intervals by the admin of Vishnu LMS
- 12) Timely updation of college website with departmental actlvitles and unique initiatives
- 13) Feedback of stake holders need to be taken by the college project from website and it should be analyzed at department level and key points need to be identified for CAC meeting
- 14) Renewal of MOU's and acquisition of new MOU's is discussed, Industry Academic collaboration works are discussed
- 15) Since new papers are introduced in the syllabus as per CBCS new curriculum, Work load of different departments with necessary faculty allocation and requisition of new faculty in concerned department is discussed. Necessary inputs are provided to office and time table committee
- 16) As admission will done through online under OAMDC portal like the earlier academic year, admissions committee and its proceedings along with action plan like department coordinators, office and system support, filling up of management quota seats etc., are discussed.

  
IQAC COORDINATOR

  
**Coordinator-IQAC**  
**B.V. RAJU COLLEGE**  
Vishnupur, Bhimavaram-534 202.



  
PRINCIPAL  
**PRINCIPAL**  
**B.V. RAJU COLLEGE**  
Vishnupur, BHIMAVARAM-534 202



## ACTION TAKEN REPORT

- 1) HOD's have submitted their budget allocation in due course of time and purchase amount of 6.5 lakhs (around) is approved for library books
- 2) M.Sc. Lab infrastructure developed, additional systems were purchased, and detailed bills and reports are available with concerned office
- 3) Students are involved in south campus projects visits and respective file is available with HOD's
- 4) Admission committee is formed by the principal with CAC inputs and work is completed as per the norms during dates specified in process of OAMDC
- 5) Department of Chemistry initiated students to do go green projects through their club
- 6) Initially MCA and M.Sc. chemistry departments are involved and it will be extended to all departments in due course of time.
- 7) College website is done dynamic by R. Ramarao, HOD UG computer science
- 8) IQAC will send SSS survey and cross verify the inputs discrepancy.
- 9) For BOSCH-IACC program, even semester of 2022-23 is ear marked for implementation of certificate course conduction by taking inputs from concerning authority
- 10) Principal, BVRC finalized the admission committee through CAC and office as per the notification given by OAMDC and process completed as per the time lines provided.
- 11) Papers and work load faculty requisition are informed to office and necessary action implemented.

IQAC COORDINATOR

 **Coordinator-IQAC**  
**B.V. RAJU COLLEGE**  
Vishnupur, Bhimavaram-534 202.



PRINCIPAL

**PRINCIPAL**  
**B.V. RAJU COLLEGE**  
Vishnupur, BHIMAVARAM-534 202.



## PROCEEDING OF THE MEETING HELD ON 25.06.2022 BY DIRECTOR FOR BVRC

A meeting is convened by the Director, with IQAC, CAC and Principal of BVRC on 25.06.2022 with regard to different academic and administrative works taking place. He inquired about the customized practices and other teaching, learning methodologies being implemented in futuristic perspective. He delineated the vision and mission to be carried out for the upliftment of the institution and requested to submit an action taken report in due course of time.

### ACTION TAKEN REPORT ON THE MEETING HELD ON 25.6.2022 BY THE DIRECTOR

Principal convened a meeting immediately with Heads of Department and initiated timely and necessary action on the meeting addressed by the Director; the follow up action details are here under.

- 1) CIVILS foundation training program is inaugurated on 15.7.2022 for interested students of first and second year UG courses.
- 2) Departments wise mentoring process is started in all courses and in continuum as per the directions given, also SWOT analysis for staff, department wise initiated mentioning that each staff member should update their skill set and enhance subject knowledge.
- 3) All the faculty and students are directed to communicate in English all the time to adopt English speaking culture
- 4) Identify the special skill set students/student aspiration and plan activities/programs related to that. Profiling of students will be done on regular basis.

### DEPARTMENT WISE ACTIVITIES INITIATED/ON GOING:

#### ENGLISH:

- 1) K-VAN English communication software of VIT is observed and decided to implement in BVRC also as it is very useful for them; support to establish English language lab is requested in accordance with.
- 2) In order to improve students communication skills and creative thought process, different activities like Mind maps, group discussions, classroom seminars, paper work, LITT expo, one act play/drama, JAM, debate and other club activities are ongoing.

#### B.COM:

- 1) Encouraging students to do real time projects on tally and self-designed insurance policies, creation of agreement papers, partnership deeds, taxation papers and other papers as well as accounting paper work, Banking works documentation.

#### UG COMPUTER SCIENCE:

- 1) 4 computer science faculty registered for Academic leadership program offered by Talent Next team of WIPRO



- 2) II M.Sc students -R programming, for I MPC students- MS office training programs are on going; several guest lectures and seminars by experts and faculty exchange programs to other colleges are under process.
- 3) For Vishnu school students Happy computing program is organized earlier. Pair wise training (two faculty teach at a time in class session) in planned for II MSCS students. Animated PPT's are designed in Data structures, Cloud computing.

#### **MATHEMATICS & HUMANITIES:**

- 1) 10 students from III year MSCS are attending R-programming course at S.R.K.R. Engineering college.
- 2) A seminar is given by G. Sudheer babu from CHEGG, Visakhapatnam on problem solving techniques in statistics.

#### **PHYSICS & ELECTRONICS:**

- 1) Total 5 students (3 from II MPCs-A, 2 from I MPCs-A) are working on the project LPG GAS DETECTION WITH MOBILE CALL ALERT; 4 members from I MPCs-A&B working on E-bike project, 3 members from I MPCs-B are on the project "Transistor as an Amplifier".

#### **LIFE SCIENCES:**

- 1) MINI PROJECTS are initiated for all life science students, and different activities under Life sciences club are on going.

#### **UG CHEMISTRY:**

- 1) MOU extension with CSIR-IICT is completed, and attainment of IISC MOU is under process.
- 2) For Students Higher Education training programs will be initiated for IIT-JAM, TOEFL, GATE, NET SLET etc. according to student's customization process. And all students are requested to utilize library and necessary activities are planned.

#### **PG CHEMISTRY:**

- 1) Resoluted to give training for GATE-2023 for M.Sc II semester students. CRT training. Club activities like student seminars, PPT presentation and other competitions (molecular connectivity etc) are going along with regular academics.
- 2) Planned internships for II semester students to gain industry exposure

#### **MCA:**

- 1) MOU with Rubes technologies is extended; MINI Projects are initiated to I MCA students for academic growth, 80% mentoring process is completed.
- 2) ELIPHOS training for English is given to IMCA II semester students, TCS NQT campus hiring program registrations are undergoing.
- 3) Usage of Vishnu LMS, activity based learning, peer learning, hackathon competition are on regular process.

IQAC COORDINATOR


**Coordinator-IQAC**  
**B.V. RAJU COLLEGE**  
Vishnupur, Bhimavaram-534 202.

PRINCIPAL

**B.V. RAJU COLLEGE**  
Vishnupur, BHIMAVARAM-534 202



**PROCEEDINGS OF THE MEETING HELD ON 03.07.2022 BY IQAC WITH CAC**

- 1) As per the directions of University authorities, PG examination question papers will be provided through online mode only, hence purchasing a hi-speed copier machine of worth around 2 to 3 lakh rupees is recommended for this purpose.
- 2) Since facial recognition system is implemented for students to monitor their attendance to authorize their scholarships, RNIT app and its functioning are discussed and awareness on this process is elaborated by Mr. B.Kiran , HOD, Physics and Electronics.
- 3) Initiation of SWAYAM local Chapter in our college as per NEP-2020 recommendations for institutions.
- 4) Vedic coordinator addressed that, Teaching and Learning conclave participation is mandatory to all existed faculty to adopt and show case their best practices and requested to submit the list of required training programs for new joined faculty as well as students.
- 5) Initiation of Research centre recognition in the college, process should be done by IQAC.
- 6) Azadi ka Amruth Mahotsav celebrations are to be done at campus level for which our college Principal is the convenor. Activities will be taken care by VCLC of BVRC
- 7) To promote different extra-curricular activities, Vishnu school of music, Sports activities, and co-curricular activities, concerned heads are given directions
- 8) KYS (Know your student) is the program to be initiated in each department for better mentoring and career guidance of students as per their aspiration.
- 9) Innovation cell to be established for students projects and to make students as entrepreneurs. For which Mr. B.Vasanth faculty from Physics and electronics is the coordinator
- 10) MOU with New Brunswick, Canada for higher education of SVES is discussed by Principal

**ACTION TAKEN REPORT**

- 1) Ajadi ka Amrut Mahotsav celebration were conducted in great excitement and commitment by SVES community and Students of BVRC show cased their expertise in cultural and other programs under the coordinator of VCLC.
- 2) VIFA (Vishnu Indie film Aura) is initiated in our college for making short films for which VCLC is coordinating with students, short films prepared by students are showcased to Principal for appreciation
- 3) Innovation cell is started under the department of Physics and electronics, also different collaborative activities and innovations done by the students are show cased. Activities related to SVES IDEA lab are initiated.
- 4) 4.11.2022, professor S.Teki, AKNU has taken a seminar for faculty on IPR.
- 5) SWAYAM LOCAL chapter is established in our college on 24-11-2022 with IQAC coordinator as its SPOC, On 19.12.2022 Principal assigned department coordinators for LC department coordinators for SPOC for upcoming Jan-April 2023 session courses





- 6) Research Centre is approved by Adikavi Nannaya University in two departments, Computer Science and PG Chemistry in the proceeding of the Vice Chancellor on 9.11.2022 approved by DEAN, Academic affairs
- 7) Ch. Satyanarayana, faculty in mathematics and JLSS Phani Kumar, faculty in Chemistry, presented their practices implemented during the academic year in Teaching learning conclave, VEDIC, Hyderabad on 25.09.2022
- 8) One student from MCA will get opportunity under the MOU with University of New Brunswick, Canada
- 9) Har Ghar Tiranga rally conducted by BVRC around 3000 students of SVES.

IQAC COORDINATOR



**Coordinator-IQAC**  
**B.V. RAJU COLLEGE**  
Vishnupur, Bhimavaram-534 202.



PRINCIPAL

PRINCIPAL  
B.V. RAJU COLLEGE  
Vishnupur, BHIMAVARAM-534 202

## POINTS DISCUSSED IN VICE CHAIRMAN SIR MEETING ON 9.9.2022

Honourable Vice Chairman, SVES addressed the college CAC and IQAC for the following key initiatives, given directions and emphasis on several key notes of the management with respect to future vision of the management in the development of the institution. The points are here under.

- 1) Plan of action to become UGC University status, (Achievement is the objective)
- 2) Expansion of staff and resources (keeping view of future courses introduction)
- 3) B V Raju Knowledge center activities (with regard to community outreach and departmental works)
- 4) NIRF ranking increase (currently ranked under 151-200 and getting good rank in future rankings, road map requested)
- 5) CWM (women in Mathematics) activities-key Initiations
- 6) Open culture courses implementation and relative measures
- 7) Full Stack Development program in MCA and other activities for MCA program
- 8) Student centric/Customized/object-oriented academic activities
- 9) Bio medical engineering-student involvement in view of life sciences students.
- 10) Dr. B. Raveendra babu is appointed as Director accreditation to SVES, here onwards he will share his expertise in academic statutory body as well as recruitment system.

### ACTION TAKEN REPORT:

Principal of the College has presented future plan of action to vice chairman sir separately. Timely implementation of key initiatives is addressed.

- 1) Department of Mathematics should provide training for admission into CMI- data science program for 2023-24 batch admission process, necessary work will be done in the even semester of 2022-23 academic year.
- 2) Concerned departments ensured the activities for B V Raju Knowledge centre and activities like happy computing to school students of Vempa, B V Raju Municipal School, Vishnu School are initiated with regard to customized practices
- 3) Principal has given direction to HOD's to identify the key programs that can be started in future and necessary infrastructure details and other information is requested in due course of time

  
IQAC COORDINATOR

  
**Coordinator-IQAC**  
**B.V. RAJU COLLEGE**  
Vishnupur, Bhimavaram-534 202.



  
PRINCIPAL  
**B.V. RAJU COLLEGE**  
Vishnupur, BHIMAVARAM-534 202

**PROCEEDINGS OF THE MEETING HELD ON 20-12-2022 BY VICE CHAIRMAN AT BVRC**

- 1) Preparedness for peer team visit scheduled on 27 and 28<sup>th</sup> December 2022. Discussion on cycle -1 comments given by previously visited NAAC peer team and development during the last five years based on recommendations in the report.
- 2) Inviting Dr. Siva, Director, VEDIC for NAAC peer team visit in order to enlighten teaching and learning process and clarification on approaches.
- 3) Schedule of our college University nominee, Dr. P. Suresh Varma, Dean Academic Affairs for attending the peer team visit.
- 4) Contribution of Alumni for providing Rs. 3,30,000 to the college is appreciated.
- 5) Involvement of students in south campus projects is asked, inquired about the inputs given by Director, Accreditations, SVES. Conveyed all the best for the rest of the process.



IQAC COORDINATOR

**Coordinator-IQAC**  
**B.V. RAJU COLLEGE**  
Vishnupur, Bhimavaram-534 202.



PRINCIPAL

**PRINCIPAL**  
**B.V. RAJU COLLEGE**  
Vishnupur, BHIMAVARAM-534 202



## PROCEEDINGS OF THE MEETING HELD ON 06 & 07, DECEMBER-2022 BY DIRECTOR

### ACCREDITATIONS AT BVRC

- 1) All faculty must register in VIDWAN portal-HOD's have to coordinate
- 2) For meetings convened by principal, circular with agenda, agenda wise minutes and ATR
- 3) CLASS INTERACTION COMMITTEE: 25% students from each class will become a part (combination of merit, poor, and average students as equal proportion) for this; HOD as convenor, class teacher is coordinator, meetings periodicity twice in semester implement from 2022-23 onwards (15 days from the commencement of semester and at the end of the semester)
- 4) Aqua culture testing-activity need be taken life sciences departments
- 5) Chemistry department-Ph level study activity and its documentation

VARIOUS INPUTS FOR CRITERION WISE AS PER NAAC are given below need to be implemented in due course of time

#### CRITERION-1:

- 1) Feedback correction: two times per semester, 15 days from the commencement of semester; End of the semester; do it for the Academic year 2021-2022 and ATR or Remedial action on the feedback
- 2) Beyond the curriculum, elective subjects' policy document.
- 3) Activities or courses related to climate change, environmental change, digital revolution, prevention of sexual harassment etc, students' involvement as Radio-jockey
- 4) For professional ethics: Psychology department sessions and for Environmental sustainability sessions plan from civil engineering department to be conducted.
- 5) 1 to 1 mentoring file to be prepared. (22-23 onwards)
- 6) For Remedial coaching -outcome should reflect in exam passed out as a reflection we can show.
- 7) Summary sheet for remedial coaching to be prepared.

#### CRITERION-2:

- 1) Vishnu LMS for all staff step by step upgradation, conduct an orientation program for all staff.
- 2) Sanctioned posts documentation endorsement\*\*\*
- 3) Scheme of valuation to be explained to students so that without script student can assess his score; for internal examinations also scheme of valuation policy document.
- 4) Fix target between 70 - 90 for PO attainment

#### CRITERION-3:

- 1) Plan for a workshop: earlier meeting with Koushik, Bhupesh details documentation



- 2) Outcome from SVECW Idea lab activity
- 3) "What & Why" program : around 2 to 3 days in the beginning of semester 2022-2023

**Teacher**

**Student**

- 1) What am I teaching
- 2) Why am I teaching

- 1) What I have learned
- 2) Why I have learned

- 4) Certification from end beneficiary for activities regarding collaboration, community outreach etc, if possible ask the beneficiary to come on the NAAC visit date and tell opinion.
- 5) "SAHAYA" under this program indulge finance contribution of students through NSS as a club
- 6) NSS activity: for 9<sup>th</sup> and 10<sup>th</sup> class girl students' personal hygiene activity under women wing of NSS
- 7) Phyleriafever survey -NSS-Lifesciences program

**CRITERION-4:**

- 1) Physics and Electronics calibration certificates (All labs wherever meter readings are used) \*\*\*
- 2) Policy document for procurement of consumables
- 3) Lab activity In log book for experiments conduction apart from in and out time
- 4) NATURE journal subscription-include it as future plan

**CRITERION-6:**

- 1) Research projects proposal
- 2) CAC inputs from IQAC, with ATR on timely basis
- 3) Faculty empowerment strategies policy document towards future perspective

**CRITERION-7:**

- 1) Physical education committee name to be changed as sports and games committee
- 2) IQAC activities for newly joined staff
- 3) Inlibnet effective utilization and implementation of other digital resources for library

  
IQAC COORDINATOR

 **Coordinator-IQAC**  
**B.V. RAJU COLLEGE**  
Vishnupur, Bhimavaram-534 202.



  
PRINCIPAL

**PRINCIPAL**  
**B.V. RAJU COLLEGE**  
Vishnupur, Bhimavaram-534 202



## INTERNAL QUALITY ASSURANCE CELL (IQAC) composition

### PROCEEDINGS OF THE PRINCIPAL ON 03.11.2021 FOR THE IQAC CONSTITUTION

The IQAC is constituted to promote the measures for effective institutional functioning and quality enhancement in teaching and learning also to incorporate best practices for institutional upliftment. To strengthen the IQAC team members from various levels are considered. The details of members are here under.

#### LEVEL-1

<u>S.No</u>	<u>Name</u>	<u>Designation</u>
1	Dr. I.R.Krishnam Raju, Principal	Chairman IQAC
2	Dr.D.Suryanarayana, Director	Management member
3	Sri.Ch.S.V.Satyanarayana, Vice-Principal	Member
4	Sri V.Bhaskara Murthy, HOD, MCA	Member
5	Sri K.Narayana Raju, HOD- Mathematics& Humanities	Member
6	Sri B.Kiran, HOD – Physics & Electronics	Member
7	Sri R.Ramarao, HOD – Computer Science	Member
8	Sri D.Ravi Kumar, HOD – Chemistry (UG)	Member
9	Sri M.E.A.V.V. Rambabu, HOD - Life Sciences	Member
10	Sri D.Satyanarayana, HOD – Commerce	Member
11	SmtJ.Padmavathi, HOD – Chemistry (PG)	Member
12	Sri U. Raju, HOD - English	Member
13	Sri K. Surya Pratap Varma, Administrative Officer	Member
14	Kovvada Village President	Member from community
15	N. N. Lakshmi Prasanna	Member from Alumni
16	Sri S. N. Raju, General Manager, M/S Sai Aditya Foods	Member from Industry
17	Sri Ch. Satyanarayana	IQAC coordinator

Chairman IQAC is Dr. I.R.Krihnam Raju from 1-11.2021 as Dr.Ch.V.Srinivas, Principal is retired on 31-10-2021 and V.Bhaskara Murthy, HOD, MCA is amended in lieu of Dr.K.B.V.Brahma Rao, MCA



(P.T.O)



**LEVEL-II**

<b><u>S.No</u></b>	<b><u>Name</u></b>	<b><u>Designation</u></b>
1	P.Madhura Subhashini, Faculty from Mathematics	DQAC Member
2	K. Neelima, Faculty from English	DQAC Member
3	J.Ramesh, Faculty from Life sciences	DQAC Member
4	G.Chakradhara Rao, Faculty from UG Computer science	DQAC Member
5	V. Radhakrishna Murthy, Faculty from Physics	DQAC Member
6	P.Rajendra Babu, Faculty from UG Chemistry	DQAC Member
7	R.L.Satyanarayana, Faculty from MSc. Chemistry	DQAC Member
8	N D Someswara Rao, Faculty from B.Com (Voc)	DQAC Member
9	P.Syamala Deepthi, Faculty from B.Com (Voc)	DQAC Member
10	K.Rajeswari, Faculty from MCA	DQAC Member

**NB:** Whenever particular DQAC member is not available/on leave/resigned etc., then concerned work will be allocated to other member of same department under the discretion of respective HOD.

**LEVEL-III**

<b><u>S.No</u></b>	<b><u>Name</u></b>	<b><u>Designation</u></b>
1	C.R.'s from all programs and sections	Student Members
2	L.R.'s from all programs and sections	Student Members

**NB:**

- 1) IQAC will share necessary information and guidelines for various activities and consider inputs from Level-III members through HOD's/Class Mentors/directly whichever is applicable& necessary.
- 2) TPO's from UG and PG level Programs are also part of IQAC, they will act indirectly with their placement team.



*S. R. Khanna*  
PRINCIPAL  
PRINCIPAL  
B.V. RAJU COLLEGE  
Vishnupur, BHIMAVARAM-534 202

## **INTERNAL QUALITY ASSURANCE CELL (IQAC) composition**

The IQAC is constituted to promote the measures for effective institutional functioning and quality enhancement in teaching and learning also to incorporate best practices for institutional upliftment. To strengthen the IQAC team members from various levels are considered. The details of members for the academic year 2022-2023 are here under.

### **LEVEL-1**

<b>S.No</b>	<b><u>Name</u></b>	<b><u>Designation</u></b>
1	Dr.I.R.Krishnam Raju, Principal	Chairman IQAC
2	Dr.D.Suryanarayana, Director	Management member
3	Sri. Ch.S.V.Satyanarayana, Vice-Principal	Member
4	Sri V. Bhaskara Murthy, HOD, MCA	Member
5	Sri K.Narayana Raju, HOD- Mathematics& Humanities	Member
6	Sri B.Kiran, HOD – Physics & Electronics	Member
7	Sri R.Ramarao, HOD – Computer Science	Member
8	Sri D.Ravi Kumar, HOD – Chemistry (UG)	Member
9	Sri M.E.A.V.V. Rambabu, HOD - Life Sciences	Member
10	Sri D.Satyanarayana, HOD – Commerce	Member
11	SmtJ.Padmavathi, HOD – Chemistry (PG)	Member
12	Sri U. Raju, HOD - English	Member
13	Sri K. Surya Pratap Varma, Administrative Officer	Member
14	Kovvada Village President	Member from community
15	Sri L V Ramaraju	Member from Alumni
16	N. N. Lakshmi Prasanna	Member from Alumni
17	Sri S. N. Raju, General Manager, M/S Sai Aditya Foods	Member from Industry
18	Sri Ch. Satyanarayana	IQAC Coordinator





**LEVEL-II**

<b><u>S.No</u></b>	<b><u>Name</u></b>	<b><u>Designation</u></b>
1	P.Madhura Subhashini, Faculty from Mathematics	DQAC Member
2	P.Harisha, Faculty from English	DQAC Member
3	J.Ramesh, Faculty from Life sciences	DQAC Member
4	G. Chakradhara Rao, Faculty from UG Computer science	DQAC Member
5	V. Radhakrishna Murthy, Faculty from Physics	DQAC Member
6	P. Rajendra Babu, Faculty from UG Chemistry	DQAC Member
7	R. L. Satyanarayana, Faculty from MSc. Chemistry	DQAC Member
8	N D Someswara Rao, Faculty from B.Com (Voc)	DQAC Member
9	K. Rajeswari, Faculty from MCA	DQAC Member

**NB:** Whenever particular DQAC member is not available/on leave/resigned etc., then concerned work will be allocated to other member of same department under the discretion of respective HOD.

**LEVEL-III**

<b><u>S.No</u></b>	<b><u>Name</u></b>	<b><u>Designation</u></b>
1	C.R.'s from all programs and sections	Student Members
2	L.R.'s from all programs and sections	Student Members

**NB:**

- 1) IQAC will share necessary information and guidelines for various activities and consider inputs from Level-III members through HOD's/Class Mentors/directly whichever is applicable& necessary.
- 2) TPO's from UG and PG level Programs are also part of IQAC, they will act indirectly with their placement team.



*S. R. Ramu*  
PRINCIPAL  
B.V. RAJU COLLEGE  
Vishnupur, BHIMAVARAM-534 202